

**Notice of Intent to Apply for Coverage Under MS4 General Permit
WPDES Permit No. WI-S050075**

Form 3400-NNN (R 2/06)

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NOTICE: This application form is authorized by section 283.37, Wis. Stats., and Chapters NR 151 and 216, Wis. Adm. Code. Personally identifiable information on this form may be used for other program purposes and may be made available to requestors under Wisconsin's Public Records laws and be posted on the Department's internet site.

Instructions: Complete the following for all permit applications. If additional space is needed to respond to a question, attach additional pages. Provide descriptions below that explain the program activities that you expect to develop and implement to comply with the Municipal Separate Storm Sewer System (MS4) general permit (<http://dnr.wi.gov/org/water/wm/nps/stormwater/muni.htm>). Section 3 of the MS4 general permit contains the compliance schedules that direct when the individual program activities need to be developed and submitted to the Department for review. The detailed programs that are developed and submitted to the Department for review may deviate from the program activities described below if necessary. The descriptions provided below are necessary for the Department to verify that the municipality's program activities comply with the permit.

Section I: Applicant Information

Name of Municipality

CITY OF HARTFORD

Mailing Address

109 North Main Street

City

Hartford

State

WI

Postal Code

53027

County(s) in which Applicant is located

WASHINGTON/DODGE

Type of Municipality: (check one)

☐ County

☒ City

☐ Village

☐ Town

☐ Other (specify)

Section II: Local Contact Information (check one):

Name of Municipal Contact Person

William G. Ripp

Title

City Engineer

Mailing Address

109 North Main Street

City

Hartford

State

WI

Postal Code

53027

E-mail address

billripp@ci.hartford.wi.us

Telephone Number (include area code)

(262) 673-8259

Fax Number (include area code)

(262) 673-8309

Section III: Water Quality Concerns

Yes	No	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (An unofficial list of ORWs and ERWs may be found on the Department's Internet site at: http://dnr.wi.gov/org/water/wm/wqs/)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of Wisconsin impaired waterbodies may be found on the Department's Internet site at: http://dnr.wi.gov/org/water/wm/wqs/303d/303d.html)

Section IV: Area and Population Within the MS4

Yes	No	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Is the MS4 within an "Urbanized Area" as defined by U.S. EPA? (See http://www.epa.gov/npdes/pubs/fact2-2.pdf)

If no, skip the rest of this section and continue to Section V. If yes, estimate the area served by and the population within the MS4 in an Urbanized Area (UA).

(Urbanized Area maps are available on the EPA web site at: <http://cfpub1.epa.gov/npdes/stormwater/urbanmaps.cfm>)

Total municipal area (in square miles):	Total municipal population (in year 2000):
MS4 service area within Urbanized Area (in square miles):	Municipal population within Urbanized Area (in year 2000):

Section V: Potential Permit Exemption

Yes	No	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Section NR 216.023, Wis. Adm. Code, allows certain MS4s that have less than 1000 people residing in an urbanized area to be waived from having to obtain municipal storm water permit coverage.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Do you believe that the MS4 may be eligible for this potential exemption?

Section VI: Summary of Municipal Storm Water Program Activities

Describe the programs or activities the municipality is doing or will do to comply with the requirements of the MS4 general permit. Attach additional pages if necessary.

A. Public Education and Outreach

Describe the public education and outreach program activities that the municipality will implement to comply with section 2.1 of the MS4 general permit.

SEE ATTACHED DETAIL

B. Public Involvement and Participation

Describe the public involvement and participation program activities that the municipality will promote to comply with section 2.2 of the MS4 general permit.

SEE ATTACHED DETAIL

C. Illicit Discharge Detection & Elimination

Describe the illicit discharge detection and elimination program authority and activities that the municipality will develop and implement to comply with section 2.3 of the MS4 general permit.

SEE ATTACHED DETAIL

D. Construction Site Pollution Control

Describe the construction site pollutant control program authority and activities that the municipality will develop and implement to comply with section 2.4 of the MS4 general permit.

SEE ATTACHED DETAIL

E. Post-Construction Site Storm Water Management

Describe the post-construction storm water management program authority and activities that the municipality will develop and implement to comply with section 2.5 of the MS4 general permit.

SEE ATTACHED DETAIL

F. Pollution Prevention

Describe the pollution prevention program activities that the municipality will implement to comply with section 2.6 of the MS4 general permit.

SEE ATTACHED DETAIL

Section VII: Certification

Certification: I hereby certify that I am an authorized representative of the municipality that is the subject of this application for general permit coverage, and that the information provided is true and complete, to the best of my knowledge. I understand that Wisconsin law provides severe penalties for submitting false information.

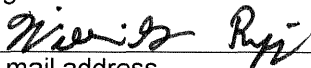
Authorized Representative Name

William G. Ripp

Title

City Engineer

Signature



Date Signed

6/2/06

E-mail address

billripp@ci.hartford.wi.us

Telephone Number (include area code)

(262) 673-8259

Fax Number (include area code)

(262) 673-8309

Return this completed form to:

Wisconsin Department of Natural Resources
Storm Water Program – WT/2
PO Box 7921

A. PUBLIC EDUCATION AND OUTREACH:

The Wisconsin Department of Natural Resources awarded a grant for a coordinated NR 216 Public Education and Outreach project with the communities of Washington County, Cities of West Bend and Hartford and the Village of Germantown relating to the development and implementation of a public storm water information and education program for these Washington County communities. A consultant was hired to assist in setting up a program to educate citizens about how they can contribute to cleaner lakes, streams and wetlands through their everyday activities.

A web-site was created at www.cleanways.org; a video producer was hired and a video was developed entitled "Clean Ways for Waterways", and a pamphlet was designed, printed and distributed to provide educational material to the community including outreach activities about the impact of storm water discharges on water bodies and the steps the public can take to reduce pollutants to storm water runoff. The video was displayed on the City of Hartford Cable TV channel many times as well as watched by all City employees. Various fact sheets and publications were also obtained through the University of Wisconsin-Extension and Wisconsin Department of Natural Resources which are available for the public at the City Hall. All brochures, pamphlets and fact sheets were distributed to City of Hartford Department Heads and later discussed at staff meetings as to how each department could implement the program.

B. PUBLIC INVOLVEMENT AND PARTICIPATION:

A logo design contest was held to include school participation and local business sponsors gave support with prizes and gift certificates.

The cities of West Bend and Hartford, the Village of Germantown and Washington County also co-sponsored a construction site erosion control and storm water management workshop for area contractors that reviewed new state, county and municipal rules and standards relating to construction site erosion control and storm water management as well as the proper installation and maintenance of best management practices.

Future plans include the Park & Recreation Department creating a rain garden. Articles are placed in the City Newsletter and Citizen Response Forms are included.

C. ILLICIT DISCHARGE DETECTION & ELIMINATION

The City of Hartford's Municipal Code currently prohibits the illegal dumping of sanitary sewer into the storm sewer systems. As part of the detection program, city crews will visually inspect the storm water outfalls once every two years for any illegal dumping of sewage into the storm sewer system. The City of Hartford's Public Works Department currently does have the ability to issue citations per the Municipal Code for any illegal discharges. Developers are encouraged to design subdivisions using good environmental designs.

The citizens of the City of Hartford are very good at reporting any activity which they believe could cause problems with our storm sewer system. The City hands out Clean Ways articles at many City events including recreational and library programs. These items have the Clean Ways web-site listed on them.

D. CONSTRUCTION SITE POLLUTION CONTROL

The City of Hartford currently enforces erosion control at construction sites within the City which is regulated both by the Building Inspection Department on residential and commercial sites and by the City Engineering Department on large development sites. The City of Hartford's ordinances will be reviewed to insure that they comply with the one-acre regulations for construction sites. The City does currently inspect residential sites per the Department of Commerce regulations.

Erosion control has always been a high priority in the City of Hartford and construction sites are regulated and reviewed continuously. Performance Standard of NR 151 will be reviewed to see if construction sites comply with this standard. Enforcement and inspection authority in the City of Hartford Municipal Code concerning construction sites will again be reviewed to see if they comply with current regulations. The City of Hartford will also review its staffing needed for the inspection and enforcement of erosion control at construction sites along with the frequency of inspection. Citation powers are currently available to the Building Inspection Department for non-compliant erosion control at construction sites.

The City currently maintains a web-site which receives comments from the public concerning construction site erosion control procedures and regulations. The entire Hartford Municipal Code is also available to the public on the City of Hartford's web-site giving access to erosion control regulations.

E. POST-CONSTRUCTION SITE STORM WATER MANAGEMENT

The City of Hartford currently has Developer's Agreements with all new subdivisions created within the City. The Developer's Agreements address post-construction maintenance of storm water facilities within the subdivision including storm water ponds. Some of the subdivision Developer's Agreements have the City of Hartford being responsible for cleaning the ponds and the Homeowner's Association is to be billed and some have shared maintenance costs between the subdivision and the City of Hartford. Additional clarification listing these requirements will be assembled and provided to various city departments as part of this post-construction site requirement.

F. POLLUTION PREVENTION

The City of Hartford currently sweeps all streets within the City two times each year. The street sweeping material is hauled to a licensed landfill site. The City of Hartford cleans catch basins periodically and the collected material is also disposed of at a licensed landfill site.

The City of Hartford uses road salt as a deicer and applies no more salt than is necessary to insure the public safety. The City will inspect storm sewer facilities once every two years to insure that they are operating efficiently and to remove any material.